

PIRATE FEST GUILD APPLICATION 2019



Craig Ranch Park-April 27-28, 2019
guilds@piratefestlv.com 702-631-6682



PLEASE PRINT LEGIBLY

Guild Name _____

Contact Person _____

Address _____

City, State, Zip Code _____

Phone _____ Cell phone _____

E-mail _____

Web Site _____

Facebook _____

Guild Members _____ Porta Potties (additional cost): Reg. # _____ ADA# _____

Pirate Fest will be held at Craig Ranch Regional Park 628 W Craig Rd, North Las Vegas, NV 89032.
Sat. April 27 10:00am to 8:00pm, Sun. April 28 10:00am to 6:00pm

GUILD REQUIREMENTS:

All Guild members in attendance must sign the attached Waiver to receive entry by either ticket or wristband at the discretion Pirate Fest. Representative must read and check each condition below.

PARTICIPATION: each Guild must participate in Pirate Fest related Activities: educational, entertainment, (within the Guild) and operational as explained below.

GAMES: Guild must provide individual members to operate a minimum of one (1) game during the operating hours of all days of the festival. Guild will be compensated for the number of paid games played. Guild can opt for additional games as this is a good fund raiser for the Guild. Will need just one member to help with set up (Tues) and tear down (some one that can lift stuff!!)

INDIVIDUAL MEMBERS: individual members must participate in Pirate Fest activities. Individuals may only have to cover a couple 2 hr. shifts over the course of the entire weekend. (depends on how many guild members) Guild members will be dealing with the public so they **MUST** be responsible with no drinking during these times. A zero-tolerance policy will be in effect for the protection of all participants, patrons and the reputation of this event.

ENTERTAINMENT/EDUCATION: What does your Guild provide to entertain or educate patrons of the festival? Please describe: _____

❑ FIRE PITS: IF YOU ARE GOING TO HAVE FIRE PITS, YOU MUST:

- Submit a picture of your fire pit. (no substitution)
- Submit location of fire pit in your Guild site plan.
- Fire pits must be least 12 inches off the ground with a screen cover.
- Fire pit cannot be placed under or near trees or used in excessive wind.
- Fire pit must be manned *at all times* of use and 30 minutes after extinguishing.
- Fire extinguisher must be present and within 8 feet of the fire pit.
- Use of fire pits is under the sole descretion of the Fire Dept.

❑ FIRE INSPECTION: Guilds will be required to have on site a fire extinguisher with a minimum rating of 2A10B:C AND a licensed Nevada fire protection company must have serviced it within the last year. These extinguishers must bear a tag with the servicing info. Location noted on Guild site plan.

❑ SITE PLAN: Your site plan needs to be mailed or e-mailed back as soon as possible. Please show the entrance and give the dimensions of your requested guild space, location of fire pit (if used), location of fire extinguishers (Actual space to be determined by Pirate Fest)

❑ INSURANCE: Guild will provide public liability and property damage insurance in the amount of no less than One Million Dollars per occurrence, Two Million dollars aggregate. Naming: **Pirate Fest, its representatives, agents, volunteers and/or sponsors 1817 Hermitage Dr. Las Vegas, NV 89108 and The City of North Las Vegas, its Elected Officials, Agents, Employees and Volunteers c/o Risk Management and Purchasing 2250 Las Vegas Blvd., North, Ste. 700 North Las Vegas, NV 89030** as also insured. Pirate Fest must receive the certificate no later than April 10, 2018 (Certificate can be emailed to rjprod@cox.net). Guild is solely responsible for all personal property at all times.

❑ DAILY MEETING: Guild Meeting Mandatory: a representative is required each morning 1 hour prior to festival opening at the main pavilion.

❑ SUBLEASING: Guild may not sublease their space. Sublease in this use includes renting, sharing, donating or in any way allowing another guild, company or person to display or advertise in an exhibitor's space. Guilds are not allowed to sell any goods without checking with the vendor coordinator.

❑ SET UP: Wed. April 24th -9:00am to 9:00pm, Thurs. April 25th -9:00am to 8:00pm, Fri. April 26th -9:00am to 4:00pm. Perimeter fences will be up but will be open to the public during normal park hours until Friday morning. Any set up outside designated times with advanced permission of Pirate Fest only. Guild must check in before entering park, dropping off or setting up any equipment. EVERY vehicle must be escorted on the park property. NO vehicles allowed on the park grounds once set up is complete.

❑ PARKING: There will be designated parking for Guild members. NO parking in the front or main Parking lots, these are for the patrons ONLY. Parking outside the designated areas can result in immediate expulsion from Pirate Fest. We suggest carpooling, Guild will be allotted a certain number of parking passes.

❑ ENCAMPMENT: Encampment must be within the predetermined boundaries as set by Pirate Fest. Overnight camping not allowed until Thursday April 24th. You may have a few guild members stay overnight for security prior to Thursday. 24-hour security begins Thursday April 24th. There are apartments near the park so, no excessive noise after 11pm. (We fought for overnight camping, so far so good, let's not ruin it) Any violations and security may take down your name and wrist band number. Guild leader will be contacted. Violators may be asked to leave. Violators may be banned from future events.

- STRUCTURES:** Structures must be able to sustain up to 75 mph winds. Permits will be required for Tents/structures over 400 sq. feet or generators with fuel capacity of 50 gallons or more.
- STAKING RULES:** staking is permitted providing the stakes are driven into the ground no more than 6” if put in at a 90-degree angle or 9 inches if driven into the ground at a 45-degree angle. Please make sure you measure and tape off your stakes accordingly. Check with Pirate Fest staff before staking or you will be responsible for any damage incurred.
- POWER:** available at the vendor rate. **NO overnight power is provided.** Guild may use its own generator. Size and type of generator must be noted in application. Generator must be out of sight and as quiet as possible. Use attached Power Request form for both requesting power or providing your own generator.
- WATER:** *No potable water is available on site.* Non-potable water is available.
- ALCOHOL/CONTROLLED SUBSTANCES:** Consumption of alcoholic beverages by Guilds at their encampment is prohibited during business hours. Under no circumstances are any controlled substances allowed on the festival site. Anyone with controlled substances in their possession on the festival site is subject to immediate expulsion and arrest. A zero-tolerance policy will be in effect for the protection of all participants, patrons and the reputation of this event.
- WEAPONS:** *MUST BE SHEATHED AND PEACE-TIED AT ALL TIMES.* Any person found brandishing a weapon other than a scheduled performance or re-enactment will be subject to immediate expulsion. NO firearms allowed in the park.
- PORTA POTTIES:** Must obtain through our supplier. Reg unit \$95, ADA: \$150.00 (cleaned Sat. & Sun.) Must be paid for by April 1, 2018.
- BREAKDOWN:** Absolutely no breakdown of booths/encampments or vehicles allowed into the festival grounds until after 6:00pm Sunday night or until the area is clear of pedestrians. Park closes at 11pm.

You have until 10pm MONDAY to be off the festival grounds.

R&J Productions and/or City of North Las Vegas are not responsible for lost or stolen property.
 R&J Productions and/or City of North Las Vegas are not responsible for any injury or property damage arising out of the participation in this event, even if caused by their ordinary negligence or otherwise.

I have read and checked each condition, acknowledge and agree to the Guild Guidelines and agree that our Guild/Organization, if EXCEPTED, will be present at Pirate Fest: Fri. night 7pm to 9pm, Sat. April 27- 10am-8pm and Sun. April 28- 10am-6pm. This form, your Fire Pit Info and Site Plan must be submitted before: March 20, 2019. You will be notified by e-mail upon acceptance

 Guild/Organization Representative

 Representative Signature

 Pirate Fest Representative

 Date



 Pirate Fest Signature

Office use only
Date App received: _____ / _____ / _____
<input type="checkbox"/> Application approved _____
<input type="checkbox"/> Insurance received _____
<input type="checkbox"/> Fire Extinguisher _____
<input type="checkbox"/> Porta Potties: _____